

# TOWN OF HARVARD

## TOWN HALL BUILDING COMMITTEE



**Meeting Minutes** – Meeting # 30– 10 July 2013, 7:00 PM - Hildreth House

### **Attendees:**

Members: Peter Jackson, Tim Bragan, Eric Broadbent, Chris Cutler (via phone)

Others: Marie Sobalvarro, Drayton Fair, Jason Mauer, John Sayre-Scibona, Worth Robbins, John Osborn, Carlene Philips

Combined Meeting with Harvard Historical Commission at 7:30 - above attendees plus: Ken Swanton, Ron Ostberg, Pam Marston, John Martin, Joe Theriault, Moe Dancause

1. Minutes - No minutes were available to approve.
2. Review of Exterior Options - Drayton projected renderings for the east and west facades to show options suggested by a joint meeting held on July 5 (attendees were Ken Swanton, Pam Marston and Ron Ostberg of HHC, Drayton Fair, Pete Jackson and Marie Sobalvarro). These renderings were forwarded to members of the HHC and the THBC on July 9. There was discussion of each feature and opinions of which features are acceptable or not. This was in preparation for the joint meeting with the HHC. There were some preferences but no feature was unacceptable.
3. Joint Meeting with HHC - The HHC joined the THBC at 7:30. This was a continuation of the hearing that was started by application dated May 6. The deadline for the Certificate of Appropriateness was extended to July 19 from July 5 by Pete Jackson at the July 5 meeting.

Drayton projected the renderings and both the HHC and THBC members commented. The HHC decided to eventually vote on a single design rather than vote on individual elements. Ron Ostberg made a motion to accept one of the designs with addition of elements from other options. After some discussion and an amendment the HHC voted in favor of the motion:

- Move windows as close to corners as feasible without upsetting interior furniture layout
- Use rectangular vent at gable end
- Use the one-column porch design
- Use panels between the corner windows
- Use 2 over 2 window panes
- Use indented connector
- Use panel/change in texture concept on north facade
- Door and window at entrance should reflect the east side connector
- Apply a different texture for siding under the porch
- Use cornerboards

The final details consistent with this motion will be included in the Certificate of Appropriateness.

The THBC continued its meeting at 9 PM.

4. Approve Invoices - LLB Invoice 07-1217 for \$14,864.10, Harvard Press #4030 (\$25.00) and #4055 (\$20.00) were approved for payment.
5. New Business - There was a brief discussion of the schedule and cost. At a working group meeting on Friday, July 5, a number of items were either eliminated or reduced to bring the project cost down to about \$124k over the previous forecasted total. More ideas were presented including replacing the existing wood wainscot with gypsum board and reapplying the chair rail. There was discussion of using adds or deducts in the bid documents and which items to list: cupola, stage, service counters, shingle upgrade, access control. We will discuss these at our next meeting.

Pete Jackson

Pete Jackson